

# Key Club International Convention 2025 Registration Packet



***Orlando, Florida***  
***Montana District Key Club Tour***  
***June 30-July 6, 2025***

# WHAT YOU NEED TO KNOW

## 1. What is an International convention?

Every summer, Key Club International celebrates a year of service at the international convention. Approximately 700 students and their advisors will gather together to introduce new programs, present awards to outstanding clubs, conduct the organization's business, attend educational workshops, and elect international officers for the upcoming year.

## 2. When and where will it be held?

- The MT tour will be June 30-July 6, 2025
- Hilton Orlando Lake Buena Vista @Walt Disney World Resort  
1751 Hotel Plaza Boulevard, Lake Buena Vista, FL 32830

## 3. When should we register?

You MUST BE A DUES PAID MEMBER to attend! Members are encouraged to submit their forms and fees immediately. The convention registration fee of \$275 (USD) will be in effect until Friday, May 30, 2025.

## 4. How do we register?

Each Key Clubber and adult who is planning to attend must submit their forms and fees through the MT District DA's via email to [michelle\\_preston@gfps.k12.mt.us](mailto:michelle_preston@gfps.k12.mt.us) and [vpachl@milescity.k12.mt.us](mailto:vpachl@milescity.k12.mt.us)

Payment will be mailed directly to Kiwanis Treasurer at:

Mary Williams  
2570 Casper Drive  
East Helena, MT 59635

## 5. What does the fee cover?

The \$1,263 (US) fees will cover the airline tickets (\$625 approx.), the cost of a quad room accommodation for 6 nights (Cost per person with tax the total is \$315), 4 meals (3 breakfasts and one lunch while the conference), ground transportation(\$49), registration (\$275), all convention sessions, forums, entertainment, and dances. Additional fees may apply for excursions like The Magic Kingdom or other parks and we recommend approximately \$50 per day for food (\$200-\$300).

## 6. Can fees be refunded?

Requests sent to Michelle Preston, Co-District Administrator, (at michelle\_preston@gfps.k12.mt.us). No refunds will be granted for requests received after June 6, 2025.

## 7. How do we get there?

Airline tickets will be purchased by the District Administrators. We will attempt to locate reasonable flights from Bozeman (most central and affordable) and for the group to travel together. There will be a meeting to discuss once the group is finalized. Flight will leave June 30 and return July 6.

## 8. How do we make hotel reservations?

All hotel reservations must be made by completing the registration form and returning to the MT District Administrator. The convention hotel will not accept reservations directly, so do not call them for reservations. Hotel room fees are included in your registration fee and are dependent on the number of people in the room (see the registration form)

## 9. Can we select our roommates?

Yes, Key Clubbers must indicate their roommate preferences on the registration form, and all roommates must submit their forms at the same time. If your roommate preference is not made on the registration form, the District Administrator will assign roommates randomly. The District Administrator will not assign adult roommates in a Key Clubbers room. Adults must register for either Double or Single Occupancy. No roommate changes will be permitted.

## 10. Can we register to attend outside of the district “tour”?

No, all Key Clubbers must register with the District Tour, and we cannot accept hotel points, or any other form of payment to reduce the registration or reduce the cost. All rates are based on everyone utilizing the same hotels, admissions, etc.

This year's convention promises to be lots of fun! The package is \$1,263 (US). The fees are payable in full NO LATER THAN Friday, JUNE 6, 2025. If you wish to be included in the package, you must complete the attached registration and medical release form and send fees to MT District KEY CLUB NO LATER THAN MAY 29, 2025.

Key Club International Convention  
Tour is June 30-July 6, 2025 Orlando, FL

## REGISTRATION FORM

Form is submitted electronically by emailing it to Michelle Preston at  
michelle\_preston@gfps.k12.mt.us

**The tour cost is \$1263 (US). \$275 deposit due by May 29, 2025, balance of fees due by June 6, 2025. You can pay the total amount on May 29 if you are able!**

**Check one:**

☐ Key Clubber ☐ Advisor ☐ Kiwanian ☐ Family Member/Guest \_\_\_\_\_

**Check one:**

☐ Male ☐ Female Key Club Member Number: \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State/Prov. \_\_\_\_\_ Graduation Year \_\_\_\_\_

Zip \_\_\_\_\_ E-mail \_\_\_\_\_

Telephone Number (\_\_\_\_) \_\_\_\_\_ Date of Birth \_\_\_\_\_

Key Club of \_\_\_\_\_ T-Shirt size \_\_\_\_\_

Current office held \_\_\_\_\_ Dietary Restrictions \_\_\_\_\_

**PLEASE PRINT OR TYPE ALL ABOVE INFORMATION CLEARLY AND LEGIBLY**

**Check one:**

☐ Single \$1263 (1 person) ☐ Double \$629 (2 person) ☐ Quad \$315 (4 person)

**Note: Adults must choose Double or Single occupancy. Quad is only available for Key Clubbers.**

**List requested roommates; do not list yourself.**

1. Name \_\_\_\_\_

\_\_\_\_\_ Club \_\_\_\_\_ State/Prov \_\_\_\_\_

2. Name \_\_\_\_\_

\_\_\_\_\_ Club \_\_\_\_\_ State/Prov \_\_\_\_\_

3. Name \_\_\_\_\_

\_\_\_\_\_ Club \_\_\_\_\_ State/Prov \_\_\_\_\_

**Note: You must also complete the medical and code of conduct forms for your registration to be complete. They will be sent directly to you by Key Club International when registration is verified!**

# **Key Club International Convention Schedule**

\*\*\* Subject to change\*\*\*

## **Monday, June 30**

- The group will depart Montana for the tour and arrive in Florida in the afternoon.

## **Tuesday, July 1**

- Spent the day at the Magic Kingdom!

## **Wednesday, July 2:**

- The convention begins and general attendees wear Key Club spirit wear. Spirit competitions start
- Noon-4 p.m.: Badge and delegate registration
- 6:30 p.m.: Opening Session followed by the Opening Reception and pin trading
- 8:30-11 p.m.: Talent Show auditions
- 11 p.m.: Curfew

## **Thursday, July 3:**

General attendees wear business casual during the day and business professionals or a cultural heritage outfit for the Recognition Session.

- 7:30-9 a.m.: Breakfast (grab and go), Mindful Morning activities with Erika's Lighthouse
- 8-9 a.m.: Delegate Orientation
- 9-10:15 a.m.: Candidate Meet and Greet
- 10:30-Noon: Caucusing
- Noon-2 p.m.: Lunch on your own
- 2:30-5 p.m.: Caucusing
- 5-6:30: Dinner on your own
- 7 p.m.: Recognition Session with presentation of Key of Honor
- 11 p.m.: Curfew

**Friday, July 4:**

General attendees wear business casual.

- 7:30-9 a.m.: Breakfast (grab and go), Mindful Morning activities with Erika's Lighthouse
- 7:30-8:30 a.m.: Council Breakfast (for governors, administrators and board only)
- 8:30-9:30 a.m.: Nominating Conference for governors and board
- 9:30 a.m.-3:45 p.m.: GLC Master Class
- 9:30-11:15 a.m.: Workshops
- 11:30 a.m.-1:30 p.m.: Leadership Lunch
- 2-4 p.m.: Workshops
- 4 p.m.: Dinner on your own and district-led activities
- 11 p.m.: Curfew

**Saturday, July 5:**

General attendees wear business professional clothes during the day with an option to wear a semi formal outfit for the dance.

- 7:30-9 a.m.: Breakfast (grab and go), Mindful Morning activities with Erika's Lighthouse
- 7:30-8:30 a.m.: Advisor Breakfast
- 9-11:45 a.m.: Workshops
- Noon-1:30 p.m.: Lunch on your own
- 2-6 p.m.: House of Delegates
- 6:30-8 p.m.: Dinner on your own
- 8-10 p.m.: Closing Session, keynote by Coach VJ
- 10-11 p.m.: President's Dance
- 12 p.m.: Curfew

**Sunday, July 6:**

The convention ends as the group will depart for home and arrive in the afternoon. Breakfast will be on your own at the airport. See you next year!