

Mt District (Leland) Key of Honor

Qualitative Assessment

Attends most of the club’s meetings

Quantitative Assessment Hours

Number of Service Hours Is essential to the successful operations of the club

Outstanding Key Club Sponsor—Due to District Administrator by December 31st.

This award will be presented to the Kiwanis club that best demonstrates a positive ongoing relationship with the Key Club they sponsor. The Key Club should compile a portfolio and submit all documentation to the District Administrator by December 31st of each year. This is an International award.

District Contests

Contests are due at 2010 District Convention in March.

Major Emphasis Program Award

The Major Emphasis Program Award is given to the Key Club which, through its unselfish efforts, has produced during the year the best Major Emphasis Project. This application is due at District Convention

Single Service Award

The Club Single Service Award program shall provide recognition to individual Key Clubs for their single best service project. This application is due at District Convention

Club Poster Contest

A. The poster shall be designed to recruit new members for Key Club, and should not bear the name of any school, community or district.

B. Poster dimensions should be 17 inches by 22 inches, with the actual height and width not varying more than one-half (1/2) inch for the prescribed contest dimensions. The poster should not measure more the one-eighth (1/8) inch in thickness.

C. The following information must be submitted with each entry:

- 1. Name of Key Club and District
- 2. Contact name and information for the artist producing the poster. The artist must be a Key Club member.
- 3. The form “Club Poster Contest Entry Form”. If the club wins the contest it will be sent with the poster to KCI.

D. Posters will be judged according to the following criteria:

Originality	10 Points	Artistic Ability.....10 Points
Effectiveness for membership recruitment.....	15 Points	Overall Appearance.....30 Points
Creativity.....	10 Points	Promotion of Key Club15 Points
Ability to reproduce the poster via printing.....	10 Points	

Suitable awards will be presented to first, second, and third places.

E. The first and second place Key Club Poster contest winners will be eligible to compete in the International contest.

F. Winning entries will become the property of Key Club International, and will not be returned to clubs. Key Club International reserves the right to reproduce any contest winners, providing appropriated credit to the Key Club and the artist.

G. All entries shall be in good taste and appropriate to the standards set by the Objects of Club International.

H. The decision of the judges is final and no changes, alteration, or regradings will take place after the results have been certified by the judges, the Chair of Contests, and Board of Counselor of this contest.

I. All Posters will be exhibited during the Service Fair at the District Convention.

Service Project Fair Display Contest

A. During District Convention registration, any Key Club may submit one display board of a favorite or most significant project completed during the Key Club year by the members of the Key Club.

B. Project display boards should be the size of “standard science fair” display boards. A tri-fold, self-standing poster display board is recommended.

C. Display boards will be judged on creativity and over-all presentation.

D. The form entitled “Project Display Contest Entry Form” should be attached to the back of the display board.

E. The District will present a first, second, and third place awards to the clubs with the winning display boards.

F. All display boards will be exhibited during the service fair at the District Convention. All display boards should be picked up no later than 11 a.m. on Sunday. Project Display Boards that are not picked up at this time will be discarded.

G. All entries shall be in good taste and appropriate to the standards set by the Objects of Key Club International.

H. The decision of the judges is final and no changes, alteration, or regradings will take place after the results have been certified by the judges, the Chair of Contests, and Board Counselor of this contest..

Club Video Contest

A. The video must be produced by club members only, at a cost not to exceed US \$200.

B. The video should be promotional for Key Club as an organization and/or the Key Club within its respective school/community.

C. The length of the completed video segment should be either **1-3 minutes**

D. The video must be submitted on a VHS formatted videocassette.

E. The following information must be submitted with each entry:

1. Name of Key Club and District.
2. Contact name and information for a Key Club member responsible for submission.
3. Itemized listing of all costs associated with video production, including cost of the cassette.

F. Videos will be judged according to the following criteria:

Originality.....	10 Points	Creativity.....	10 Points	
Promotion of Key Club.....	20 Points	Clarity of Message.....	10 Points	
<i>Quality of Production</i>				
Projection of idea.....	10 Points	Sound	Quality.....	10 Points

Picture Quality.....10 Points O verall impression.....20 Points

- G. All entries should have the “Club Video Contest Entry Form” completed. It should be affixed to an 8.5” X 11” manila envelope and place the videotape inside the envelope.
- H. Suitable awards will be presented to first, second, and third place.
- I. The first and second place Club Video Contest winners will be eligible to compete in the International contest.
- J. All entries will become the property of Key Club International, and will not be returned to clubs. Key Club International reserves the right to reproduce or broadcast any contest entries.
- K. All entries shall be in good taste and appropriate to the standards set by the object of Key Club International.
- L. The decision of the judges is final and no changes, alterations, or regradings will take place after the results have been certified by the judges, the Chair of Contest and Board Counselor of this contest.

Oratorical Contest

- A. The subject of all orations is to be predetermined and distributed to the clubs via general mailing. TOPIC IS ANNOUNCED BY KEY CLUB INTERNATIONAL.
- B. The subject matter of the oration and the presentation must be original and completely developed by each orator. These factors will be considered equally in determining who is to receive the awards.
- C. Each orator will be allowed a maximum of five minutes for his/her presentation. **Exceeding the time limit may result in a penalty.**
- D. Each orator must be an official member in good standing with Key Club International and his/her club.
- E. Judging and awarding points will be based on the following criteria: **SPEECH-75 Points**

Clarity of message and projection of idea....20 Points	Depth.....10 Points
Originality.....10 Points	Organization.....20 Points
Reference.....5 Points	Grammar/word choice.....10 Points
Delivery—25 Points	
Posture (composure and gesture)10 Points	Voice (tone, effectiveness/pronunciation).....10 Points
Attention of audience.....5 Points	
- F. Any Key Club member in good standing is eligible to audition for the oratory contest. The Oratorical Contest Entry Form must be received by the District Contest Office before the start of the general session on the first day of convention.
- G. During the convention, elimination trials will be held and three orators will be selected to appear before the entire convention.
- H. Three outstanding orators will receive suitable awards and recognition for their excellence in public speaking.
- I. Oratorical finalist will be expected to address the convention.
- J. The decision of the judges is final and no changes, alterations or regrading will take place after the results have been certified by the judges, the Chair of the Contest, and Board Counselor of this Contest.
- K. If the Oratorical finalist wishes to compete on the International Level, they must submit the required form to Key

Club International by June 1st. (See KCI Guidebook for details)

SINGLE SERVICE AWARD

The club Single Service Award Program shall provide recognition to individual Key Clubs for their single best service project.

A. A qualifying single service project shall be defined as a club service project, planned, organized and produced by the Key Club occurring on a single day or consecutive days, or recurring on different days. In the case of a recurring project, it is the same project that must be repeated for the purpose of achieving the same service goal.

B. Entries shall use the official Single Service Report form and shall be submitted to the district for competition according to the guidelines as set by the district.

C. Clubs shall compete with other clubs of similar size within four membership categories: Bronze, 35 members or less; Silver, being 36 to 60 members; Gold being 61-85 members; and Platinum, being 86 members or more. The determination shall be verified by the International Membership Due Roster.

D. Entries shall be judged based upon an accumulated total of points allocated to the following categories:

Service needed.....	10 points	Project plan.....	20 points
Project implementation.....	20 points	Final results.....	25 points
Public awareness.....	15 points	Members participation.....	10 points

E. Only activities which occurred during the district administrative year shall be included on the report.

F. Judging of all entries within each district shall determine one first place winner, and other levels of recognition as deemed appropriate in each membership category. Each first place report will be forwarded to Key Club International for competition with other first place winners.

G. An entry may be disqualified by the judges for reporting incorrect or false information. Any disqualification at district level requires the approval of the district administrator or his/her designee. Suitable recognition will be provided to clubs achieving first, second, or third place in the District competition. The decisions of the judges are final. No changes, alterations or regarding will take place after the results have been certified by the judges.

Year in Review Contest

Each Key Club may enter one of the two following contests.

1. Traditional Scrapbook

A. A Key Club may enter a scrapbook containing pictures, souvenirs, examples, newspaper clippings, etc. of its activities during the club administrative year (defined as being from District Convention to District Convention). Each scrapbook must be subdivided into the following categories: Service to School, Service to Community, Fundraising Projects, Assistance to Kiwanis Projects, Involvement with Major Emphasis Program and Miscellaneous. Each category must be tabbed accordingly. The pages must be numbered with a table of contents included at the beginning. Only the first and second place District winners in each category will be eligible to compete in the International contest.

B. Each entry is required to be submitted in a **specified scrapbook binder** to be determined by the International Office and made available for purchase from the Kiwanis International Supplies Department and other designated vendors. The cover may be decorated.

C. Judging of the scrapbook will be on the point system as follows:

FORMAT—50 Points

Cover artwork.....10 Points	Interior artwork.....20 Points
News Clippings and Photos.....20 Point	

GENERAL CONTENT—60 points

Service to School.....10 Points	Service to Community.....10 Points
Fundraising Projects.....10 Points	Assistance to Kiwanis Projects.....10 Points
Miscellaneous.....10 Points	Involvement in Major Emphasis Program.10 Points

D. A sheet of paper must be affixed to the inside front cover of the scrapbook containing the following: Key Club name, city, state/province, district and an itemized statement of the total expenditures and donations. If this sheet of paper is not affixed to the inside front cover of the scrapbook, the judges will deduct ten points. This statement must be signed by the Key Club President and faculty advisor, stating the scrapbook’s retail cost value (including photographic materials) does not exceed the amount of \$150.00. Work done by Key Club members such as hand-lettering, artwork, etc., need not be included as cost items. Failure to comply with rule will result in disqualification.

E. Each scrapbook being judged at the International Convention MUST be the exact scrapbook judged at the District Convention. Any alterations in the scrapbook will result in disqualification.

F. Entries shall be submitted during Convention Registration in the Contest Registration Office.

G. First, second, and third place prizes will be awarded for scrapbooks judged best on the basis of format and general content at District Convention.

H. The decisions of the judges are final and no changes, alteration, or readings will take place after the results have been certified by the judges, the Chair of the Contest, and the Board Counselor of the contest.

I. No audio visual, or computer equipment, will be allowed as part of the entry.

J. Traditional scrapbooks will be exhibited during the Service Fair at District Convention.

2. Non-Traditional Scrapbook

A. A Key Club may enter a non-traditional scrapbook or composition of other media containing pictures, souvenirs, examples, newspaper clippings, or other representations, of its activities during the club administrative year (defined as being from District Convention to District Convention).

B. Each entry should **adequately** portray the following categories: Service to School, Service to Community, Fundraising Projects, Assistance to Kiwanis, and Miscellaneous.

C. Judging of the entry will be on a point system as follows: **CREATIVITY—50 Points**

Uniqueness of Project Presentation...10 Points	Participation by Club Members.....20 Points
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GENERAL CONTENT—60 Points

Service to School.....10 Points	Fundraising Projects.....10 Points
Involvement with Major Emphasis Program...10 Points	Assistance to Kiwanis.....10.points
Service to Community.....10 Points	Miscellaneous 10 Points

D. A sheet of paper must be submitted with the entry and contain the following: Key Club name, city,

state/province, district and an itemized statement of the total expenditures and donations. This statement must be signed by the Key Club President and faculty advisor, stating the entry's retail cost value (including photographic materials) does not exceed the amount of \$250.00. Work done by Key Club members such as hand-lettering, artwork, etc., need not be included as cost items. Failure to comply with this rule will result in disqualification.

E. Entries shall be submitted during Convention registration.

F. Suitable prizes will be awarded for entries judged on the basis of creativity and general content.

G. The decision of the judges are final and no changes, alteration, or regradings will take place after the results have been certified by the judges, the Chair of the Contest, and the Board Counselor of this contest.

H. No audio visual, or computer equipment, will be allowed as part of the entry. The entry must be sturdy to allow handling by judges as necessary.

I. Non-traditional scrapbooks will be exhibited during the Service Fair at District Convention.

The Montana District (Leland) Key of Honor

The Key of Honor is the highest recognition award presented by the Montana District of Key Club International. The recipient shall be an individual who has made a life-long positive impact upon youth in general and Key Club in specific, or 2) an organization that should be so honored for a long-term support of youth and the Key Club program. Nominations for the award shall be made by an individual Key Club member or the member of a Key Club, and shall be according to the following criteria:

--All nominations must be in notebook or portfolio form. This is for ease of handling only and has no bearing on how the nomination will be judged.

--All nominations must contain the following:

--Letter of Nomination: This letter should be written by the nominating Key Club member or a committee of individuals within the nominating Key Club, and should provide a nomination statement, basic overview of the candidate, and the reason for the nomination.

--Biographical Information: This should include schools/colleges attended, community involvements, occupation/business interests, Kiwanis-family and other youth service affiliations, and other pertinent biographical information.

--Letters of Recommendation: A maximum of 20 letters may be submitted; however, only the first five will be considered in the award judging. The letters may be divided into any categories desired.

--Letter of Summation: This letter should be written by the individual or committee who made the nomination. It should summarize the letters of recommendation and the applicant's personal history. It should also include reasons why the nominee is deserving of this highest honor.

--Additional Information: Up to four pages of additional information including photographs, newspaper clippings, etc., may also be included in the nomination package.

No more than one Montana District Key of Honor may be awarded in any year.

The selection of the recipient will be made solely upon the presentation received, rather than the International Board's knowledge of the nominee.

SANDY NININGER MEDAL

- Eligibility: Any Key Club member in good standing, who is a senior in high school, and not a member of the District Board.
- Criteria: The individual must demonstrate outstanding contributions to his/her school and community through Key Club.
- Nominations: All correspondence (both this nomination form and all attached response sheets) must be submitted to Natalie Neumann by February 8th. The address is included in the awards packet. This medal may not be applied for as a self-nomination.
- Judging: A panel of judges will review all nominations. Once certified, their decision is final.

Nominations for the Sandy Nininger Medal will be composed of at least three (3) letters of recommendation. A Kiwanis Advisor, Faculty Advisor, District or Club Board Member, or a Club Member can write these letters. However, an adult involved in Key Club must write at least one of the three letters. Additionally, a Key Club Member must write at least one of the letters. The rest of the letters are at the discretion of the individual making this nomination. Phone numbers of authors must be included.

STANAWAY AWARD and WOHLER AWARD

These are two separate awards and will be awarded to two different Key Clubbers.

- Eligibility: Any member of the Montana District Key Club who is a senior in high school.
- Criteria: The member (officer or otherwise) who has exemplified Key Club. These awards are given to an Outstanding District Key Clubber.
- Nominations: All correspondence (both this nomination form and all attached response sheets) must be submitted by February 8th. The Stanaway and Wohler Award nominees can be either self-nominated, or nominated by someone else.
- Judging: A panel of judges will review all nominations. Once certified, their decision is final.

Nominations for the Sandy Nininger Award and the Wohler Award will be composed of at least three (3) letters of recommendation. A Kiwanis Advisor, Faculty Advisor, District or Club Board Member, or a Club Member can write these letters. However, an adult involved in Key Club must write at least one of the three letters. Additionally, a Key Club Member must write at least one of the letters. The rest of the letters are at the discretion of the individual making this nomination. Phone numbers of authors must be included.

Project Life Award

- Eligibility: Any club participating in one or more projects Project Life
- Criteria: Judging criteria will include number of service hours per member, involvement with other organizations, expense of project, and anything else the committee deems important. The Judging Committee will also determine the most unique and creative project from the applications submitted and the club will receive a special award.
- Nominations: All correspondence (both is form and all attached sheets) must be submitted by February 8th. The address is included in the awards packet. All additional sheets must include club name. The Judging Committee will choose the top projects to receive the first, second, and third place awards. Honorable Mentions may also be given.
- Judging: The Governor and the Judging Committee will review all nominations. Once certified, their decision is final.

Project Life Award Application Form

(Please make sure your entry is legible. Typing is preferred.)

Club: _____

Club President's Name: _____ Phone #: _____

Person to contact in case of questions: _____ Phone #: _____

Total number of Project Life service hours: _____

Number of club members participating in Project Life Project(s): _____

Total number of dues-paid club members: _____

Other groups/organizations involved in the project(s): _____

Please fully describe any and all Project Life projects in which the club participated. Include pictures and news clippings if possible. Attach additional pages as necessary.

We hereby certify that all information regarding this application is accurate:

Key Club President School

Principal/Administrator

Kiwanis Advisor

Key Club Lt. Governor of Applicant's Division

District Project: Ronald McDonald House

**Two different awards will be given in relation to the Ronald McDonald House (RMH) project: Most Unique and Most Collected.

Most Unique

Eligibility: Any club that participated in one or more Ronald McDonald House projects.

Criteria: This award will be given for the **single** most unique project concerning RMH. The uniqueness can lie in the collection, delivery, promotion, etc. A report, in essay format, should be sent in, giving a detailed account of the project. This page, with the bottom filled out and all the necessary signatures, must also be included, with all the necessary signatures. The poundage collected will not necessarily be a factor in the decision.

Nominations: All correspondence must be submitted by February 14th. Only one submission per club is allowed for the most unique project. All additional sheets must include club name.

Judging: A panel of judges will review all nominations. Once certified, their decision is final.

Most Collected

Eligibility: Any club that participated in Ronald McDonald House project(s).

Criteria: These awards will be given to the three (3) clubs that collect the most pounds of pop tabs. **Town size and resources will be taken into special consideration.** Any clubs submitting an entry for the Most Unique Award will automatically be considered for the Most Collected Award.

Nominations: This page, with the bottom filled out and all the necessary signatures, must be by February 14th. The address is included in the Awards Package.

Judging: A panel of judges will review all nominations. Once certified, their decision is final.

Ronald McDonald House Project Award Application

Club Name: _____

Pounds of Pop Tabs Collected (between March 11, 2008, and February 8, 2009): _____

**If applying for Most Unique Project, the required essay must also be attached.

We hereby certify that all information regarding this application is accurate:

Key Club President School

Principal/Administrator

Kiwanis Advisor

Key Club Lt. Governor of Applicant's Division

